



FOOD VENDORS

Maplewoodstock 2017

Sat, July 8 & Sun, July 9

Noon to 10 pm

Memorial Park, Maplewood, NJ

Dear Valued Business Owners:

You are invited to participate as a Food Vendor at Maplewoodstock on Saturday, July 8 and Sunday, July 9, 2017 at Memorial Park, Maplewood, NJ.

We are planning for an estimated 8,000 attendees. As you may know, this is one of the few family music and arts festivals in the area. Families with children will enjoy art, games, live music and food. This year will mark the 14th Anniversary of the Maplewoodstock Music and Art Festival!

BENEFITS OF PARTICIPATION:

- Exposure to an estimated 8,000 attendees.
- Your own 10' x 10' space to advertise, display, and sell your business/products (**there is no rain date**).

RESERVE YOUR SPACE NOW:

- Registration fee is **\$650.00** for the two days, if terms of contract are fulfilled and payment is made in full by **Friday, May 19, 2017**.
- **Fee is \$725.00 if you commit after May 19, 2017**, with a final deadline of June 16, 2017.

You will be provided with a reserved space measuring approximately 10' x 10'. Registration information can be found in the **Food Vendor Regulations Contract and Application** below. Please complete the form and register NOW, as space is limited.

To reserve your space, please fax the **Food Vendor Regulations Contract and Application** to Maplewoodstock at 973-821-5506 **AND** mail it with a check for **\$650.00**, payable to **Maplewoodstock**, to Kevin T. Chandler, 18 Ball Place, Maplewood, NJ 07040 by **Friday, May 19, 2017**. (Applications and/or payments received after this date will require a check for **\$725.00**).

PLEASE NOTE: Submission of an application does **NOT** guarantee that you will be accepted as a food vendor. In order to present our festival attendees with a wide variety of food choices, we make every effort to avoid duplication of food offerings from multiple vendors. As such, we may reject applications submitted by food vendors with product mixes which are already represented. Applications are accepted on a first come, first served basis.

All applications, permits, insurance AND payments MUST be received by June 16, 2017. THERE ARE NO RAIN DATES, AND THERE WILL BE NO REFUNDS IN THE EVENT OF CANCELLATION OF THE FESTIVAL.

We look forward to celebrating Maplewoodstock's 14th year with you! **For questions and information: Kevin T. Chandler, Maplewoodstock Food Vendor Coordinator, at 973-902-9845 or Kevin@maplewoodstock.com**

Answers to other questions can be found at www.maplewoodstock.com

Food Vendor Regulations Contract and Application

1. A vendor may sell only the products listed on the approved application or otherwise pre-approved by the Maplewoodstock committee in writing. Vendors will be required to remove unauthorized products from their tables and failure to do so will result in cancellation of this agreement and removal from the site. Vendors must obtain prior approval from Maplewoodstock for all food and beverage items to be sold. **Only non-alcoholic beverages may be sold.**
2. **All vendors must supply insurance.** If insured through your business entity, you must name Maplewoodstock as additional insured, with an aggregate amount of not less than \$1 million. Evidence of the insurance will be required by **June 16, 2017**. Please fax the certificate to (973-821-5506) with your application. **Failure to provide the certificate in a timely fashion will result in cancellation of this agreement.**
3. **All non-Maplewood registered business owner vendors must obtain a permit from the Maplewood Township Health Department and be subject to inspection on the day of event by the Board of Health.** Contact Maplewood Health Officer Robert Roe at 973-762-8120, ext. 4400 or healthofficer@twp.maplewood.nj.us for the license form and information. **Failure to obtain this permit in a timely fashion will result in cancellation of this agreement.** Notwithstanding the foregoing, by signing this agreement, all vendors shall indemnify and hold harmless Maplewoodstock and all its organizing members from any and all fines, litigation or other penalties based upon the lack of a permit or an improper permit.

4. **Each food vendor must be set up and fully operational by 11:00 a.m. on the day of the event.** All vendors are required to sell product for a minimum of **six (6)** hours each day. Setup will begin at 7:30 a.m. and clean-up will begin around 9 p.m. on Saturday and Sunday. Food vendors must clean up their own areas and remove their refuse from the event site. **If you are using oil to prepare your food, you MUST dispose of your own oil. Anyone caught dumping oil in the park will be removed from the event and will NOT be allowed to return to the festival.** No vending will be permitted after 10 p.m. on Saturday or 9 p.m. on Sunday.
5. Each exhibitor is permitted one vehicle near the event site during setup, however **no vehicles will be permitted on the park grounds.** Vehicles, however, must be parked on city streets during the hours of the event. Signs and police officers will help direct you to this location. There are no exceptions.
6. All vendors are provided with a 10' X 10' outdoor space ONLY. Vendors must provide their own setup equipment, including tents, chairs, displays, etc. Maplewoodstock will not provide any equipment to vendors.
7. The rented space is to be used only by the vendor. Vendor locations do NOT have any access to electricity or generators.
8. **IMPORTANT INFORMATION ABOUT USE OF GENERATORS: At this time, due to noise and exhaust issues, generators will be permitted but grouped together in a designated area. All generators must be at least 25 feet from walkways or other vendor spaces, and baffling (sound containment in the form of plywood, etc.) MUST be supplied by vendor. Failure to provide generator noise baffling PRIOR to setup will result in vendor NOT being able to use their generator. THERE WILL BE NO EXCEPTIONS.**
9. Vendors are permitted the use of grills, sternos, "hotboxes", or propane gas for cooking, heating or warming purposes. All equipment is subject to inspection by the Maplewood Fire and Health Departments and any non-conforming equipment must be removed. **All vendors engaging in any outdoor cooking or flame must obtain the Type 1 Fire Safety Permit (\$42 fee, form accompanying this application) or by contacting the Maplewood Fire Dept. at 973-762-6500. ALL PERMIT APPLICATIONS MUST BE SUBMITTED 10 DAYS PRIOR TO MAPLEWOODSTOCK.**
10. Maplewoodstock shall not be held liable for any damages and/or injuries to any event attendee incurred by any exhibitor while on the event site. Without limiting the foregoing, all vendors shall indemnify and hold harmless Maplewoodstock, its officers, employees, agents and volunteers from any liability for any injuries or damages sustained by vendors, their agents or employees or injuries or damages sustained by any customers, guests or invitees at the rented space.
11. Vendors are not permitted to bring spray streamers (e.g., "Silly String"), noise-producing caps, or anything visually representative of a weapon to the event site. These can damage products and cause disturbances. Anyone selling or using these items will be immediately removed from the event.

All applications, agreements and payments must be postmarked by Friday, June 16, 2017. All payments are non-refundable in the event of the food vendor's cancellation after June 16, 2017 or the vendor's breach of this agreement, including, without limitation, failure to obtain proper insurance or municipal permit and sale or display of inappropriate merchandise. The event will be scheduled rain or shine, and it is at the discretion of the vendor to cancel their appearance. There are no rain dates. There will be no refund of any fees after June 16, 2017 should the vendor choose not to participate, or if the Festival is cancelled for any reason.

I wish to participate in the Maplewoodstock 2017 Music and Arts Festival at Memorial Park in Maplewood, NJ on **Saturday, July 8 and Sunday July 9, 2017**. I understand the above rules set forth by the Maplewoodstock Committee. If I fail to follow the rules, I understand that I may be ejected from the Festival.

Signature _____ Date _____

Name (print or type) _____ Email _____

Company Name _____ EIN# _____

Contact Telephone # _____

Type of food and/or beverages you would like to sell (**PLEASE BE SPECIFIC**):

Brief description of your display:

PAYMENT INFORMATION:

___ Yes! I'll be registering by Friday May 19, 2017. Enclosed is a check for **\$650.00**, made payable to **Maplewoodstock** (with "Maplewoodstock 2017 Food Vendor" written on the Memo Line), as well as my Insurance Rider, Fire Safety Permit (if applicable), and Health Department Permit (for non-Maplewood registered business owners).

___ Yes! I'm registering after Friday May 19th, but before Friday June 16, 2017. Enclosed is a check for **\$725.00** made payable to **Maplewoodstock** (with "Maplewoodstock 2017 Food Vendor" written on the Memo Line) as well as my Insurance Rider, Fire Safety Permit (if applicable), and Health Department Permit (for non-Maplewood registered business owners).

Deadline for application: Friday, June 16, 2017 (no refunds will be given after deadline.) Fax to: 973-821-5506 **AND** mail to:

**Maplewoodstock 2017
Attn: Kevin T. Chandler
18 Ball Place
Maplewood, NJ 07040**

973-902-9845 or Kevin@maplewoodstock.com