



## MAPLEWOODSTOCK FESTIVAL CANOPY, SPACE AND CROWD POLICY

### CANOPY AND SPACE POLICY:

- Canopies, chairs, blankets, and other personal items are not permitted in Memorial park by state law before 5:00 am. Any personal items that are placed in the park prior to 5:00am will be removed by the Maplewood Police Department.
- Canopy Policy:
  - After 5:00am on each day canopies, chairs, blankets, and other personal items may be placed on a first-come first-served basis. All such items that are placed prior to the beginning of the festival may be unoccupied until the start of the concert. Once the festival begins, canopies are subject to the "Unoccupied Space" policy below. (i.e., the "clock starts ticking" once the festival starts).
  - Canopies must be 10' X 10' or smaller.
  - Canopies may only be placed in the designated areas and must be set up within the clearly marked 10' X 10' spaces.
  - Canopies with side panels are prohibited (this includes camping or other type of tents regardless of size) – as this restricts the view-ability of the stage for attendees.
  - Only one canopy is allowed per family. Each family can place their own canopy and only that one canopy. (i.e., setting up canopies for friends, neighbors, etc is prohibited).
- Unoccupied Spaces:
  - No person is permitted to "save a space." If a canopy, chair, blanket, or other personal item is left unattended for more than 2 hours, then those personal items are subject to removal by the police. With regards to canopies, specifically, if you do not take down and remove your canopy on Saturday evening it will be confiscated and removed. You will be able to retrieve your personal items at a designated location, (to be determined), on Monday morning.
  - Alternatively, if a festival attendee knows that they will not be utilizing their space for an extended period of time, they are free to invite others to utilize such space. If unsuccessful, then they should remove their items or be subject to removal according to the above policy.
  - Alternatively, if a space has been unoccupied for more than 2 hours, and articles have not been removed then other festival attendees are permitted to utilize that space until the original attendees return.
- Umbrellas and other items that may block the view of other concert goers are prohibited outside the designated areas.
- **WHATEVER YOU BRING IN TO THE PARK, YOU MUST TAKE IT WITH YOU WHEN YOU LEAVE – BOTH NIGHTS. No personal item is permitted to remain in the park overnight. This includes canopies, chairs, blankets, and any other personal items.** If left overnight they will be removed by the Maplewood Police Department.

### CROWD POLICY:

- There are designated walking/emergency lanes that must remain free of chairs, blankets, etc and must be kept clear at all times. These lanes are not to be used for viewing the festival, so no loitering is permitted within those lanes.
- Police officers will be stationed at the top and bottom of these walking/emergency lanes to ensure that they remain clear.
- There will be two Safe Zones in front of the stage. Each zone will be sectioned off with steel barricades.
  - There will be a Safe Zone directly in front of the stage which can only be utilized by authorized persons (staff, police, EMS, etc). This area will be large enough for emergency vehicles to utilize if necessary.



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- A second Safe Zone will be directly behind the first area. This area is reserved for standing room only. Sitting of any kind, whether on the ground, in a chair, or other means is prohibited in this section.

### BACKSTAGE POLICY:

- Only authorized personnel are permitted back stage.
- Authorized personnel include:
  - Maplewoodstock Staff wearing the appropriate lanyard identification.
  - Performers and their crews who will be issued wrist bands. There will be two different wrist bands; one for Saturday's performers, and one for Sunday's performers.
  - VIP guests with appropriate ID (TBD).
  - Police, EMS, Township officials, authorized media members, and other volunteers authorized by the Maplewoodstock committee.

### VENDOR AND STAFF EXCEPTIONS:

- Vendors (art and food) pay for the privilege of renting their space for 2 days. It is impractical and cost prohibitive for them to remove their displays, canopies, etc on Saturday evening. Therefore, while they will be required to lower any canopy and secure and protect their items, they are not required to remove these items from the premises, (other than any merchandise and valuable items which should be removed at the vendor's discretion).
- Maplewoodstock staff are required to be at Memorial Park long-before and long-after the festival attendees. Therefore, any canopies, blankets, chairs, or other items necessary for the Maplewoodstock Volunteers to do their jobs will be allowed to be in the park for the duration of the festival. However, these items will be marked, lowered, and secured where possible.
- Vendor and Staff items will be clearly marked as such.